## **Curriculum Vitae**

## Branka Zec, M.Sc. (Ecc.)

## Executive Director of the Sector for Economic, financial and commercial affairs in the PE "Roads of Serbia"

Date and place of birth: 08 February 1962 in Kostajnica.

Education: Faculty of Economics, University of Belgrade,

VII degree of vocational education, profession: master of economics.

## **Professional experience:**

• Director of the Sector for Economic, Financial and Commercial Affairs in the PE "Roads of Serbia" since 2008.

**Job description:** Administration of the sector, organizational activities, coordination and management of sector's activities imply performance of all operations that contribute to performance of legal provisions relating accounting, finance and other areas.

Responsible for legality of business operations and accuracy of financial reports of the enterprise. Responsible for proper, timely and accurate submission of one of the most important processes in the enterprise such as preparation of the Business Program and reports on realization of the Business Program of the enterprise.

She uses all computer programmes necessary for proper performance of business activites.

- Assistant to General Director in newly established Public Enterprise "Roads of Serbia" from 2006 until 2008.
  - **Job description:** In addition to organisation and administration of business activities of economic-financial and commercial nature, she was in charge of the Sector for Toll Collection, being responsible for its business operations.
- Advisor to the General Director of the Republic Road Directorate from 2005 until 2006
- Senior Expert associate in the Ministry of Transport from 1992 until 2005
- Republican self-management community for roads, Belgrade, accountant analyst from May 1987 until 1992
- Republican self-management community for roads, Belgrade, accounting activities from September 1985 until May 1987

Foreign language: English language

Marital status: Married, one child.